(Optional Committee Report Form approved by BOD 07/02/93)

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| **COMMITTEE/TASK GROUP:** | **PERIOD COVERED:** |
| **CHAIR:** | **CHAIR-ELECT:** |

**REPORT FILED AS:**

|  |  |  |
| --- | --- | --- |
| **Written Only** (No discussion or Action Required | **Discussion Only**  (No action requested)  Estimated time: | **Action Requested**  (Recommendation Below)  Estimated time: |

**For those individuals noting either "Discussion Only" or "Action Requested," please fill in the appropriate boxes below to denote specific discussion or action being requested of the Board.**

**Discussion Items for the Board:**

**Specific Action Recommendations for Board to Consider:**

**Report completed by (signature): Date**

**Additional Remarks:**

**Summary of Work During Period:**