(Optional Committee Report Form approved by BOD 07/02/93)

|  |  |
| --- | --- |
| **COMMITTEE/TASK GROUP:** | **PERIOD COVERED:** |
| **CHAIR:** | **CHAIR-ELECT:** |

**REPORT FILED AS:**

|  |  |  |
| --- | --- | --- |
| **Written Only** (No discussion or Action Required | **Discussion Only** (No action requested)Estimated time:  | **Action Requested** (Recommendation Below)Estimated time:  |

**For those individuals noting either "Discussion Only" or "Action Requested," please fill in the appropriate boxes below to denote specific discussion or action being requested of the Board.**

**Discussion Items for the Board:**

**Specific Action Recommendations for Board to Consider:**

 **Report completed by (signature): Date**

**Additional Remarks:**

**Summary of Work During Period:**